



## WARRIORS TEAM MANAGER'S ROLE

- It is a legal requirement that all team managers need to have a current “**working with children**” ID card.  
You can obtain and lodge the form from any Australia Post outlet.  
**The check is free as it is a voluntary capacity.**
- The club secretary needs to keep a copy of this WWC ID.
- Team Managers are the first point of contact for all parents and players and liaise closely with the coach
- Team Managers are invited to join the committee but it is not a requirement

## THE DUTIES INCLUDE:

1. Each Wednesday evening, check the club website for the updated schedule and email your team's game **time** and **venue** to all parents and/or players.  
The direct link is <http://www.warriorsbasketballclub.com.au/games.html>
2. By the end of the week text your team's game **time** and **venue** to all parents and/or players.
3. At the start of the season prepare and distribute a Scoring Roster so that all families have the opportunity to participate each week.
4. Occasionally, Team Managers may be required to distribute and collect club related forms and information, as required by the Committee.
5. **At each game,**
  - (i) Complete the scoresheet on both sides with players names and numbers
  - (ii) Record the Coaches name (club will be fined for deficiency)
  - (iv) Register any new player's names and contact details on the bottom of the sheet.
  - (v) Ensure all children sign the scoresheet (preferably before the game) otherwise they may not qualify for the finals.
6. If a team manager is unable to attend a game, a representative must be appointed (the replacement must also have a WWC id)